**Kent Pledge Device Application/Funding Form for Kent Children In Care**

**In applying for a Kent Pledge Laptop/Chromebook or Funding to purchase a device for a Kent Child in Care please ensure you complete this form fully and email it to** **VSKITRequests@kent.gov.uk**

**Please ensure you understand the qualifying criteria before applying.**

* The Young Person must have been looked after for at least 1 month and be in full time education when making the application.
* **All applications must first be discussed at a PEP meeting** to agree if/what device the Young Person needs to aid their education and who will purhcase.

**Incomplete forms or those without the relevant information will be returned and delay the issue or funding of a device**

For more details please see ‘Laptop & Chromebooks Provided to CiC under the Kent Pledge Qualification Guidance’ on the VSK Website.

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| **Application Type****Please tick box** | **Funding ( Up to £250.00)** | **Chomebook** | **Laptops** |
|  |
| \*Application Date |  | \*Liberi No:  |  |
| \*Person Making the Application and Position: |  |
| \*Young Person’s Name:  |  | \*Date of Brith:  |  |
| \*Date Became Looked After:  |  | \*UASC – Please delete: | Yes/No |
| \*School or College Name:  |  | \*School Year: : |  |
|  |  |  |  |
| \*Funding Required (up to £250.00) | **Amount****£** | Payment to be sent to:Payment will only be paid once approved and on presentation of receipt. |  |
| * **Full Explanation why equipment/funding is required for Post 16 giving as much information as possible on course/training etc.This application will require approval by VSK Deputy Head.**
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| \*Social Worker:  |  |
| \*Social Workers Email:  |  |
| \*Carers Name (please state if Independent Living or Supported Lodging  |  |
| \*Carer’s or Young Persons Address: |  |
| Contact Telephone Number: |  |
| Signature if approval required by VSK DH: | Sarah HowellMarian Smith |  |

\* Has to be completed or form will be returned

**If a device is being provided by VSK this is what will be issued.**

* **Year 3 to Year 6 Young People will be issued with a Chromebook.**
* **Year 7 to Year 9 will be issued with a Chromebook, unless a laptop is requested as discussed at the PEP.**
* **Year 10 young people will be issued with a laptop unless a Chromebook is requsted.**
* **Young Persons in YRs 12 to 13 will be issued with a laptop, they must be in education or on an accredited training course and full details must be provided on the course being undertaken and why a laptop will be useful. These applications have to be approved by a VSK Senior Manger.**

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| **Office Use Only:** |
| **Funding:** | **Agreed:**  | **Receipt Received & Payment Actioned:** | **Spreadsheet Updated:** |
| **Issued Device:** | **Type:****Serial No:** |  | **Spreadsheet Updated:** |