Creating a Password

Please have the User ID which you have been supplied with.

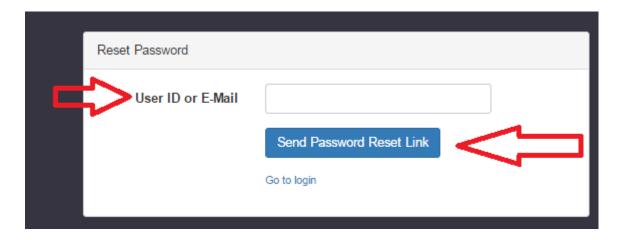
Your User ID should be a U followed by numbers, for example U0000.

If you have not received these details please email VSK ePEP Admin at <u>VSK ePEP@kent.gov.uk</u> The following instructions will enable you to create a password. You will then be able to access the system.

• Please click the link which reads 'Forgot Your Password?'



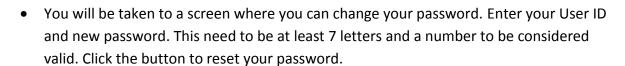
• Enter your supplied User ID and click the 'Send Password Reset Link'.

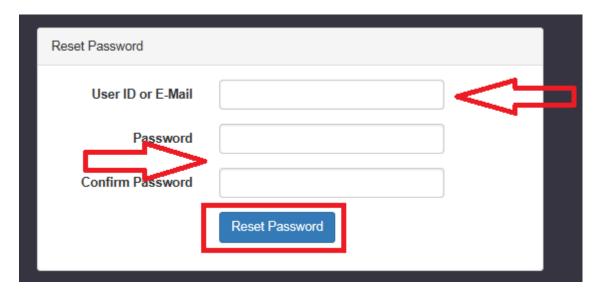


• You will receive an email with a password reset link. Click the 'Reset Password' link.



Click here to reset your password: Reset Password.





Once your new password has been entered you will be returned to the ePEP Login Page.
 A green bar along the bottom will indicate that your password has been updated successfully. You can now login using your new password, enter your User ID into the top box and your new password into the bottom. Click to Login.

